## BOCA RATON PSYCHIATRIC GROUP, P.A.

[] Dr. [] Mr. [] Mr	s. [] Miss	[] Ms. [] Male	[] Female [] Other	
AGE				
MARITAL STATUS: []S	SINGLE []MA	RRIED []WIDOWE	D [] DIVORCED[]SEPARATED	
PATIENT'S LAST NAM	1E	FIRST	MIDDLE	
STREET ADDRESS			APT	
CITY	STATE	ZIP	REFERRED BY	
EMPLOYER		EMPLOYE	R ADDRESS	
HOME PHONE #		CELL#	EMAIL	
DATE OF BIRTH	DR	RIVER LICENSE # _		
PHARMACY NAME/A	DDRESS			
PHARMACY PHONE #				
SECONDARY ADDRES	SS:			
			PHONE	
FINANCIAL RESPO	NSIBILITY			
GUARANTOR'S LAST	NAME	FIRS	T M	
ADDRESS		CITY	STATE ZIP _	
DOB	SS#		_ DRIVER LIC #	
EMPLOYER		P	HONE	
IS THIS CASE RELATE DOES A LAWYER REF			S []NO	
INSURANCE INFORM NAME OF INSURANCE PLEASE INCLUDE A	E COMPANY		CARD (FRONT AND BACK)	

PLEASE INCLUDE A COPY OF YOUR ID

A PHYSICIAN/CLINICIAN – PATIENT TREATMENT RELATIONSHIP WILL BE ESTABLISHED IF MUTUALLY AGREED TO UPON COMPLETION OF THE INITIAL CONSULTATION PROCESS. WE DO NOT ACCEPT ASSIGNMENT FOR MEDICARE IN THIS OFFICE. WE DO REQUIRE PAYMENT AT THE TIME SERVICE ARE RENDERED.

#### AUTHORIZATION

MUST FILL AREAS BELOW

I AUTHORIZE BOCA RATON PSYCHIATRIC GROUP, P.A.(BRPG) TO RELEASE ANY MEDICAL OR PSYCHIATRIC INFORMATION (INCLUDING PSYCHOTHERAPY AND SUBSTANCE ABUSE RECORDS) TO THE HEALTH CARE ADMINISTRATION, MY INSURANCE COMPANY, MEDICARE AND THEIR AGENTS AS NEEDED TO AUTHORIZE THESE BENEFITS OR THE BENEFITS PAYABLE FOR THESE SERVICES. I REQUEST THAT PAYMENT OF AUTHORIZED MEDICARE AND INSURANCE BENEFITS BE MADE ON MY BEHALF TO BOCA RATON PSYCHIATRIC GROUP, P.A. FOR SERVICES FURNISHED BY ITS AGENTS OR PROVIDERS. I ALSO AGREE THAT ANY AND ALL BALANCES WILL BE PAID BY ME, AND THAT PHOTOCOPIES OF THIS FORM WILL BE VALID. I REQUEST THAT THIS INFORMATION ALSO APPLIES TO ALL OTHER INSURANCE COMPANIES.

THERE IS AN ADMINISTRATIVE FEE FOR PAYMENTS MADE BY METHODS OTHER THAN CASH OR CHECK. CHARGES LESS THAN \$100.00 = \$3.00. CHARGES \$100.00 OR MORE = \$6.00.

GOOD FAITH ESTIMATE – FOR PATIENTS WHO PAY PRIVATELY, OUR PSYCHIATRIC FEE PER EVALUATION AND/OR CONSULTATION IS \$495.00 FOR THE  $1^{\rm ST}$  HOUR & \$750 FOR 1.5 HOURS. THE TYPICAL FOLLOW-UP VISIT IS \$277 BUT MAY RANGE AS HIGH AS 602.00. PSYCHOTHERAPISTS BILL AT A LOWER RATE. YOU MAY REQUEST A WRITTEN GOOD FAITH ESTIMATE FOR EXPECTED SERVICES.

I UNDERSTAND I WILL *NOT* RECEIVE A CONFIRMATION CALL FROM BRPG, PA REMINDING ME OF MY SCHEDULED VISIT. I UNDERSTAND THAT IF I FAIL TO KEEP A SCHEDULED APPOINTMENT OR CANCEL WITHOUT 1 FULL *BUSINESS* DAYS TO KEEP A SCHEDULED APPOINTMENT OR CANCEL WITHOUT 1 FULL BUSINESS DAY (24 HOURS) NOTICE. I WILL BE RESPONSIBLE FOR THE FULL NORMAL FEE OF BRPG.

I UNDERSTAND THAT I AM FINANCIALLY RESPONSIBLE FOR ALL CHARGES, WHETHER OR NOT PAID BY THE INSURANCE CARRIER. I UNDERSTAND I WILL NOT RECEIVE A CONFIRMATION CALL REMINDING ME OF MY VISIT. I UNDERSTAND THAT IF THE CHARGES FOR SERVICES RENDERED BY BOCA RATON PSYCHIATRIC GROUP, P.A. ARE NOT PAID WITHIN 60 DAYS OF THE DATES OF SERVICE, I AM OBLIGATED TO REIMBURSE BRPG THE FEES CHARGED BY ANY COLLECTION AGENCY, WHICH WILL BE ADDED TO THE ACCOUNT AT THE TIME ITS PLACED WITH THE AGENCY FOR COLLECTION. THIS MAY BE BASED ON A PERCENTAGE AT A MAXIMUM OF 30% OF THE DEBT PLUS ALL REASONABLE COSTS AND EXPENSES, INCLUDING REASONABLE ATTORNEY FEES INCURRED IN SUCH COLLECTION EFFORTS. FURTHERMORE, I UNDERSTAND I WILL BE CHARGED INTEREST ON A MONTHLY BASIS AT A RATE OF 18% ANNUALY, UNTIL SUCH DEBT IS PAID IN FULL.

WE DO NOT CHARGE FOR PHONE CALLS REGARDING A QUICK QUESTION OR SIMPLE ISSUE, BUT CALLS LASTING OVER 3-5 MINUTES MAY INCUR A CHARGE SIMILAR TO AN OFFICE VISIT CHARGE.

I HAVE INFORMED BOCA RATON PSYCHIATRIC GROUP, P.A. AND ITS AGENTS OF MY INSURANCE COVERAGE OR LACK THEREOF. I UNDERSTAND THAT IF MY INSURANCE STATUS CHANGES (INCLUDING MEDICARE), IT IS MY RESPONSIBILITY TO INFORM BOCA RATON PSYCHIATRIC GROUP, P.A. AND THERE WILL BE NO REFUND, NULLIFICATION, OR REIMBURSEMENT OF THE FULL, NORMAL FEE PAID OR OWED TO BOCA RATON PSYCHIATRIC GROUP, P.A. FOR SERVICES PROVIDED UP TO THE DATE OF NOTIFICATION.

I AM AWARE THAT ALL PSYCHIATRIC MEDICATIONS HAVE SOME ABILITY TO IMPAIR COORDINATION OR ALERTNESS AND I NEED TO CONSIDER THIS BEFORE I DRIVE OR OPERATE MACHINERY, THIS IS ESPECIALLY TRUE WHEN STARTING A NEW MEDICATION OR INCREASING A DOSE.

# SIGNED: \_\_\_\_\_ (IF GUARDIAN OR LEGAL REPRESENTATIVE, ALSO PRINT NAME) PATIENT'S NAME: \_\_\_\_\_ \_\_\_\_ DATED: \_\_\_\_\_

# CHILDREN'S HISTORY FORM

Last		First	Middle Initial
			DATE SEEN:
DOD	′′	/\dl	
INFORMAN	NT:		Relationship To Child:
Who has legal	l guardiansl	hip of this child?	<u> </u>
		quest this evaluation?	
WHAT MAD	E YOU SEI	EK HELP AT THIS	ГІМЕ?
			OR PROBLEMATIC BEHAVIOR
(including dura	ation and ho	w you have handled it)	
			PSYCHIATRIC/PSYCHOLOGIC E ELABORATE)
	ONS /TREA	D ANY PREVIOUS TMENTS? (PLEASE rofessional Res	E ELABORATE)
EVALUATIO	ONS /TREA	TMENTS? (PLEASE	E ELABORATE)
EVALUATIO Date	ONS /TREA' Treating P	TMENTS? (PLEASE rofessional Res	E ELABORATE) ason Outcome/Medication:
EVALUATIO  Date  SIGNS ANI	ONS /TREA' Treating Pi	TMENTS? (PLEASE rofessional Res	E ELABORATE)
EVALUATIO  Date  SIGNS ANI (Please explain	ONS /TREAT Treating Property of the second o	TMENTS? (PLEASE rofessional Res	E ELABORATE) ason Outcome/Medication: had any of the following?
EVALUATION Date  SIGNS ANI (Please explain Eating problem)	DNS /TREAT Treating Property of the second o	TMENTS? (PLEASE rofessional Res  OMS Has your child ked in space provide) etite/picky eater/overe.	E ELABORATE) ason Outcome/Medication: had any of the following?
EVALUATION Date  SIGNS ANI (Please explain Eating problem Sleeping problem)	DNS /TREAT Treating Property of the state of	TMENTS? (PLEASE rofessional Res  OMS Has your child ked in space provide) etite/picky eater/overes ia, nightmares, sleepw	E ELABORATE)  ason Outcome/Medication:  had any of the following?  ats)
SIGNS ANI (Please explain Eating problem Sleeping problem Sadness	DNS /TREAT Treating Property of the street o	TMENTS? (PLEASE rofessional Res  OMS Has your child ked in space provide) etite/picky eater/overe ia, nightmares, sleepwitability Store	had any of the following?  ats) Temper Tantrums machaches
SIGNS ANI (Please explain Eating problem Sleeping problem Sadness	DNS /TREAT Treating Property of the street o	TMENTS? (PLEASE rofessional Res  OMS Has your child ked in space provide) etite/picky eater/overe ia, nightmares, sleepwitability	had any of the following?  ats) Temper Tantrums machaches
SIGNS ANI (Please explain Eating problem Sleeping problem Sadness Headaches Other physical	D SYMPT  n items check ms (poor applems(insomn  Irr  complaints	TMENTS? (PLEASE rofessional Res  OMS Has your child ked in space provide) etite/picky eater/overes ia, nightmares, sleepw itability Stornot readily explained_	had any of the following?  ats) Temper Tantrums machaches
SIGNS ANI (Please explain Eating problem Sleeping problem Sadness Headaches Other physical Hyperactivity	DNS /TREAT Treating Property of the street o	TMENTS? (PLEASE rofessional Res  OMS Has your child ked in space provide) etite/picky eater/overedia, nightmares, sleepwitability  Stornot readily explained Poor Concentration	had any of the following?  ats) Temper Tantrums machaches  Drugs/Alcohol Abuse
SIGNS ANI (Please explain Eating problem Sleeping problem Sadness Headaches Other physical Hyperactivity Lying	DNS /TREAT Treating Property of the steading o	TMENTS? (PLEASE rofessional Res  OMS Has your child ked in space provide) etite/picky eater/overedia, nightmares, sleepwitability  Stornot readily explained Poor Concentration	had any of the following?  ats) Temper Tantrums machaches  Drugs/Alcohol Abuse Tics/Unusual Movements
SIGNS ANI (Please explain Eating problem Sleeping problem Sadness Headaches Other physical Hyperactivity Lying Suicidal Thou	DNS /TREAT Treating Property of the street o	TMENTS? (PLEASE rofessional Res  OMS Has your child ked in space provide) etite/picky eater/overe ia, nightmares, sleepw itability  Stor not readily explained Poor Concentration Setting Fires Anxiety/ Fears	had any of the following?  ats) Temper Tantrums machaches  Drugs/Alcohol Abuse Tics/Unusual Movements
SIGNS ANI (Please explain Eating problem Sleeping problem Sadness Headaches Other physical Hyperactivity Lying Suicidal Thou	DNS /TREAT Treating Property of the street o	TMENTS? (PLEASE rofessional Res  OMS Has your child ked in space provide) etite/picky eater/overe ia, nightmares, sleepw itability  Stor not readily explained Poor Concentration Setting Fires Anxiety/ Fears	had any of the following?  ats) Temper Tantrums machaches Drugs/Alcohol Abuse Tics/Unusual Movements What? What?
SIGNS ANI (Please explain Eating problem Sleeping problem Sadness Headaches Other physical Hyperactivity Lying Suicidal Thoug Other Repetitive	DNS /TREAT Treating Property of the street o	TMENTS? (PLEASE rofessional Res  OMS Has your child ked in space provide) etite/picky eater/overe ia, nightmares, sleepw itability  Stor not readily explained Poor Concentration Setting Fires Anxiety/ Fears	had any of the following?  ats) Temper Tantrums machaches Drugs/Alcohol Abuse Tics/Unusual Movements What? What?

GIVE DETAILS:		
PATIENT'S BIOLOGICA		
<b>HISTORY:</b> (Fill in details o	Maternal Relatives	Paternal Relatives
Alcoholism	Waternar Relatives	1 aternar Relatives
Drug Abuse		<del></del>
Mental Illness (type)		
Psychiatric Hospitalizations		<del></del>
Mental Retardation		
Learning Disabilities		
Hyperactivity		
Suicide Attempt		
Other Medical Illnesses		
(specify)		
Illnesses/Complications:  Medications taken:  Tobacco/Alcohol/Other Drug Length of Gestation (months)	s (prescription or otherwis	se):
Delivery (type: e.g., head firs Birth Weight:	t, breech):	
Problems during delivery/sho	Apgai rainig artly thereafter:	
Medications/Anesthesia during	na delivery:	
Length of stay in hospital:	ing delivery.	
Longin or stay in nospital.		
CURRENT MEDICATION	IS AND DOSES:	
SERIOUS INJURIES/ ILL injury, etc.)	NESSES/ SURGERY IN	PAST (high fever, seizures, h
Allergies		
(specify):		

CURRENT PHY exam/lab work):_		•		<b>-</b> •
DEVELOPMENT First Word Weaned Toilet training (ease	Sat aloneFed Sel	Wall	ked Talke Tied own shoes	ed in sentences
FAMILY HISTO	RY: Child	lives with:	mother	
father	_ adoptive <sub>]</sub>	parents	other (	(specify)
MOTHER: FATHER: SIBLINGS: STEPPARENT:	NAME	AGE	EDUCATION	OCCUPATION
MARITAL HIST Number of Marriag Children from prev Date of most recent Date(s) of separation	ges vious marria marriages	_	OTHER_	<u>FATHER</u>
If divorced: How Long: Custody arrangeme Visitation schedule: Child's adjustment	ent: :			
Current School				
Phone: Special Classes/ SL			Teacher: Grade:	
Signature of person	completing	form		Date

NAME:
SYMPTOM CHECKLIST
(PLEASE X THOSE THAT APPLY)  ⊠
Sadness/Depressed mood
Appetite change
Loss of energy
Difficulty concentrating
Loss of interest/pleasure in activities
Guilt
Worthlessness
Hopelessness
Work Issues
Trouble falling asleep
Waking during the night
Early morning awakening (too early)
Declining school grades or work performance
Elevated mood
Suicidal thoughts
Passive thoughts
Do you possess a gun: Yes / No / Choose not to answer
Suicidal Intent
Suicidal plan
Anxiety
Excessive worry
Excessive Energy
Hypersexuality
Panic attacks
Fears/Phobias
Obsessions
Compulsions
Worry
Rituals/things needed to be "just so"
Flashbacks
Thoughts of hurting others
Decreased need for sleep
Speeded up thoughts
Grandiosity
Excessive speech/Pressured speech
Flight of Ideas
Excessive activity
Irritability

NAME:
(PLEASE X THOSE THAT APPLY)  ☑
Feeling others are against you Belief that thoughts are being controlled Hallucinations False Beliefs
<ul> <li>Overactivity</li> <li>Short attention spam</li> <li>Distractibility</li> <li>Impulsivity</li> <li>Lying</li> <li>Stealing</li> <li>Oppositional or defiant</li> <li>Temper problems</li> </ul>
Legal problemsAggression/ViolenceMisuse of prescription drugsSkipping school
Fear of becoming fatBinge eatingVomiting or using laxatives to lose weight
Problems with family relationshipsProblems with moneyLow Sex DriveMemory problems



### HEALTH INSURANCE CLAIM FORM

EALTH INSURANCE CLAIM FORM	£		
ROVED BY NATIONAL UNIFORM CLAIM COMMITTEE (NUCC) 02/12		a	PICA TT
PICA		THE WORLD TO ALL MARCED	(For Program in Item 1)
MEDICARE MEDICAID TRICARE CHAMPA	HEALTH PLAN BLK LUNG	1a. INSURED'S I.D. NUMBER	(FO) Flogram with
(Medicare #) (Medicaid #) (ID#/DoD#) (Member	ID#) (ID#) (ID#) (ID#)  3. PATIENT'S BIRTH DATE SEX	4. INSURED'S NAME (Last Nar	ne, First Name, Middle Initial)
PATIENT'S NAME (Last Name, First Name, Middle Initial)	MM   DD   YY		
PATIENT'S ADDRESS (No., Street)	6. PATIENT RELATIONSHIP TO INSURED	7. INSURED'S ADDRESS (No.,	Street)
	Self Spouse Child Other	OUTV	STATE
TY	8. RESERVED FOR NUCC USE	CITY	1
TELEPHONE (lackeds Area Code)	-	ZIP CODE	TELEPHONE (Include Area Code)
CODE TELEPHONE (Include Area Code)			( )
OTHER INSURED'S NAME (Last Name, First Name, Middle Initial)	10. IS PATIENT'S CONDITION RELATED TO:	11. INSURED'S POLICY GROU	P OR FECA NUMBER
* * * * * * * * * * * * * * * * * * * *		INCURENCE DATE OF RIBTE	sex
OTHER INSURED'S POLICY OR GROUP NUMBER	a. EMPLOYMENT? (Current or Previous)	a. INSURED'S DATE OF BIRTH	M F
STORD FOR MILOS LIPE	b. AUTO ACCIDENT? PLACE (State)	b. OTHER CLAIM ID (Designate	d by NUCC)
RESERVED FOR NUCC USE	YES NO L	1	
RESERVED FOR NUCC USE	c. OTHER ACCIDENT?	c. INSURANCE PLAN NAME C	R PROGRAM NAME
	YES NO	d. IS THERE ANOTHER HEAL	TH BENEFIT PLAN?
INSURANCE PLAN NAME OR PROGRAM NAME	10d. CLAIM CODES (Designated by NUCC)	YES NO	If yes, complete items 9, 9a and 9d.
READ BACK OF FORM BEFORE COMPLETI	NG & SIGNING THIS FORM.	13. INSURED'S OR AUTHORIZ	ED PERSON'S SIGNATURE I authorize to the undersigned physician or supplier for
<ol> <li>PATIENT'S OR AUTHORIZED PERSON'S SIGNATURE I authorize the to process this claim. I also request payment of government benefits ei</li> </ol>		services described below.	
below.			
SIGNED	DATE	SIGNED	WORK IN CURRENT OCCUPATION
4. DATE OF CURRENT ILLNESS, INJURY, or PREGNANCY (LMP) MM   DD   YY			TO MM DD TT
7. NAME OF REFERRING PROVIDER OR OTHER SOURCE			ITED TO CURRENT SERVICES
/ NAME OF REFERENCE PROVIDED ON OTHER COOKSE	THE THEORY	TO GI GI	TED TO CURRENT SERVICES
7. NAME OF REFERNING PROVIDER ON OTHER GOODS	PLEASE JUS	T SIGN	ТО
1	PLEASE JUS HERE AND	T SIGN HERE	
9. ADDITIONAL CLAIM INFORMATION (Designated by NUCC)	PLEASE JUS HERE AND	T SIGN HERE	TO \$ CHARGES
9. ADDITIONAL CLAIM INFORMATION (Designated by NUCC)  1. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY. Relate A-L to 9.	HERE AND	HERE	TO \$ CHARGES RIGINAL REF. NO.
9. ADDITIONAL CLAIM INFORMATION (Designated by NUCC)  11. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY. Relate A-L to:  A B C.	HERE AND  (TO VIEW A COPY	HERE OF THE	TO \$ CHARGES
9. ADDITIONAL CLAIM INFORMATION (Designated by NUCC)  1. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY. Relate A-L to:  A. L. B. L. C.  F. L. G.  J. L. K.	(TO VIEW A COPY INFORMATION ON TO FE THE ORIGINAL V	HERE  OF THE HE BACK VERSION	TO \$ CHARGES  RIGINAL REF. NO.  3ER  H. I. J.
9. ADDITIONAL CLAIM INFORMATION (Designated by NUCC)  1. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY. Relate A-L to 1  A	(TO VIEW A COPY INFORMATION ON TO F THE ORIGINAL VOF THIS FORM, PLE	HERE  OF THE HE BACK VERSION ASE SEE	TO \$ CHARGES RIGINAL REF. NO.
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A DATE(S) OF SERVICE  From  To  PLACE OF  SERVICE EMG  C  TO  TO  SERVICE EMG  C  C  TO  TO  TO  SERVICE EMG  C  C  TO  TO  TO  SERVICE EMG  C  C  TO  TO  TO  TO  TO  TO  TO  TO	(TO VIEW A COPY INFORMATION ON TO OF THE ORIGINAL VOF THIS FORM, PLE THE RECEPTION	HERE OF THE HE BACK VERSION ASE SEE	TO \$ CHARGES  RIGINAL REF. NO.  3ER  H. I. J. PSOIT ID. RENDERING PIAN QUAL. PROVIDER ID. #
AM DD YY MM DD YY SERVICE EMG CPT/	(TO VIEW A COPY INFORMATION ON TO F THE ORIGINAL VOF THIS FORM, PLE	HERE OF THE HE BACK VERSION ASE SEE	TO \$ CHARGES  RIGINAL REF. NO.  3ER  H. I. J. PSOIT ID. RENDERING PROVIDER ID. #
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A. L. B. C. G. J. K. A. DATE(S) OF SERVICE B. C. D. PI PLACE OF FROM DD YY MM DD YY SERVICE EMG CPT/	(TO VIEW A COPY INFORMATION ON TO OF THE ORIGINAL VOTHER RECEPTION THANK YO	HERE OF THE HE BACK VERSION ASE SEE	TO \$ CHARGES  RIGINAL REF. NO.  3ER  H. I. J. RENDERING PROVIDER ID. #  NPI  NPI  NPI  NPI
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9. ADDITIONAL CLAIM INFORMATION (Designated by NUCC)  1. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY. Relate A-L to the second seco	THANK YO  27. ACCEPT ASSIGNMENT? (For govt. claims, see back)	HERE  OF THE HE BACK /ERSION ASE SEE IIST.)  DU	TO \$ CHARGES  RIGINAL REF. NO.  3ER  H. I. J. RENDERING PROVIDER ID. #  NPI  NPI  NPI  NPI  NPI  NPI  NPI
9. ADDITIONAL CLAIM INFORMATION (Designated by NUCC)  11. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY. Relate A-L to :  A	THANK YOUNG ACCOUNT NO. 127. ACCOUNT NO.	HERE  OF THE HE BACK /ERSION ASE SEE IIST.)  DU	TO \$ CHARGES  RIGINAL REF. NO.  3ER  H. I. J. RENDERING PROVIDER ID. #  NPI  NPI  NPI  NPI  NPI  NPI  NPI  NP
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9. ADDITIONAL CLAIM INFORMATION (Designated by NUCC)  21. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY. Relate A-L to:  A. B. C.  F. G.  J. K.  24. A. DATE(S) OF SERVICE From To PLACE OF MM DD YY MM DD YY SERVICE EMG CPT/   25. FEDERAL TAX I.D. NUMBER SSN EIN  31. SIGNATURE OF PHYSICIAN OR SUPPLIER INCLUDING DEGREES OR CREDENTIALS (I certify that the statements on the reverse apply to this bill and are made a part thereof.)	THANK YOUNG ACCOUNT NO. 127. ACCOUNT NO.	HERE  OF THE HE BACK /ERSION ASE SEE IIST.)  OU  28. TOTAL CHARGE \$ 33. BILLING PROVIDER INFO	TO \$ CHARGES  RIGINAL REF. NO.  3ER  H. I. PSDI ID. RENDERING PROVIDER ID. #  NPI  NPI  NPI  NPI  NPI  NPI  NPI  NP

### **TEXT REMINDER**

I request that Boca Raton Psychiatric Group (Exeminder texts to the following cell phone number:	BRPG) send me appointment
I understand that the text will say the name of the office phone number. The text messages be responded to.	
I understand that text messages are unable to	be sent in an encrypted format.
I understand that this is just an added assistant not get the text, I am still responsible for informing BRPG of any changes in my phone responsible.	keeping the appointment and for
Signature Pri	nt
Date	
HIPAA PRIVACY PE	RACTICES
PLEASE LET THE FRONT OFFICE KNOW IF OUR HIPAA PRIVACY PRACTICES.	YOU WOULD LIKE A COPY OF
PLEASE PRINT AND SIGN	I YOUR NAME
I,been offered/read a copy of Boca Raton Psych	(print name) have niatric Group's Privacy Practices.
Signature	Date
Witness	 Date

(Our Notice of Privacy Practices is subject to change. If you would like to check on an update in the future, please contact us.)

#### A NOTE TO OUR PATIENTS

We would like to take the opportunity to highlight some of our routine office practices so that we can avoid misunderstandings in the future.

#### 1. PRESCRIPTIONS:

If you are on medication, we generally prescribe ample medication to last until your next appointment. If you return for appointments as recommended, you should not run out of medicine. Please remember that our office does not "call in" routine prescriptions to your pharmacy. Our policy is to provide written prescriptions. There should be enough medication on the previous prescription until the next scheduled appointment. Please note: if your physician does feel it is appropriate to call in prescriptions, we can only do so during routine office hours. As we do not have access to our patients' charts outside office hours, we do not feel the best medical care can be provided under these circumstances. Anytime you need to have a refill on medication it is important to check if you are due for an appointment by calling our staff. You can check the status of any refills prior to the end of the working day. There will be a fee for any services extra to writing prescriptions, eg: faxing or mailing prescriptions, getting authorizations, etc.

#### 2. CANCELLING APPOINTMENTS:

It is important that you call to cancel existing appointments for at least a full business day in advance. A specific time is allotted for appointments. Without advance notice, we are unable to utilize this time for other patients who might need to see us. Therefore, you will be charged for the time that was held for your appointment. We would rather not charge you and would rather utilize the time for other patients. You would need to cancel a Monday appointment on the prior Friday morning in order for us to try to utilize that time.

#### 3. EMERGENCIES:

Please call between appointments if any urgent clinical matters arise. If a clinical emergency or urgent situation arises outside routine office hours, you can reach us through our answering service. However, please utilize this only for true emergencies and not for routine matters. If we are unavailable due to vacation etc., there will always be a covering psychiatrist to assist you.

#### 4. PHONE CALLS FROM OUR OFFICE:

Please pay attention to incoming calls and voicemails from our office because they usually contain important information about your health and/or appointments.

# PATIENTS: PLEASE KEEP THIS PAPER FOR YOUR INFORMATION.

# PROCEDURES FOR PATIENTS RECEIVING PRESCRIPTIONS FOR MEDICATIONS

- 1. Your Psychiatrist is placing you on medication(s) for purposes of assisting in the relief of your current symptoms. It is expected that you will share in the responsibility for your treatment by taking your medication(s) as directed. If you have symptoms, which you think may be medication side effects, you should contact your Psychiatrist.
- 2. It is important that you keep all your appointments with your Psychiatrist in order for him/her to monitor your progress and make any necessary changes or adjustments.
- 3. Medication renewal will occur during the medication follow-up sessions with the prescribing Psychiatrist. You have an obligation to present yourself in person for medication monitoring. Medications will not be prescribed over the telephone routinely.
- 4. You are strongly urged to keep your regularly scheduled appointment to avoid running out of your medication prescribed by your doctor. You are encouraged to monitor your supply closely and check with your pharmacy for refills when your supply is low.
- 5. If your are not able to keep your scheduled appointment with your Psychiatrist due to an emergency and you are about to run out of medication, please call your Psychiatrist as soon as possible. Please note that we do not respond to faxes for refills from pharmacies. We only respond to calls directly from patients.
- 6. Please be aware that all requests for medications due to your absence are subject to your doctor's discretion and **may not be granted without an office visit.** The amount of medication authorized upon a telephone request may only be equal to the number of days until the rescheduled face-to-face monitoring session.
- 7. **Do not wait until you are out of medication to call the office.** Please allow two (2) business days for your doctor to contact the pharmacy. The office staff cannot guarantee that your doctor will be able to reach the pharmacy to order medication the same day you call.
- If a second monitoring session is missed, no medication authorization shall occur until you attend an in person medication monitoring appointment with your Psychiatrist.

# BOCA RATON PSYCHIATRIC GROUP, P.A.

I,	, am the legal guardian of		
	and give consent to the Boca Raton		
Psychiatric Group to evaluate and treat _	·		
I also give	, permission to make decisions		
regarding treatment in my behalf.			
X	Date		

#### **BOCA RATON PSYCHIATRIC GROUP**

#### MINOR CHILD CONSENT FOR PSYCHIATRIC TREATMENT

In connection with the medical services I/we am/are receiving from BOCA RATION PSYCHIATRIC GROUP and its medical staff, I/we, in accordance with Florida Statute 1014.06, hereby consent to BOCA RATION PSYCHIATRIC GROUP, Roger Z. Samuel, M.D., and their respective agents to provide or arrange to provide health care services (including psychotherapy) or prescribe medicinal drugs to the below-named minor child.

Name of patient/child:	
DOB of patient/child:	
Name of legal guardian:	
Signature of Legal Guardian:	
Relationship to patient/child:	
Witness:	
Date Signed:	

# BOCA RATON PSYCHIATRIC GROUP, P.A. 7100 W. CAMINO REAL STE 401, BOCA RATON, FL 33433 OFFICE (561) 368-8998 FAX (561) 392-9170

#### **EXCHANGE / RELEASE OF INFORMATION**

PATIENT NAME	
D.O.B	
I AUTHORIZE THE RELEASE OF IN	VFORMATION
FROM BOCA RATON PSYCHIATRIC GR	OUP TO THE ENTITY LISTED BELOW (RELEASE OF INFORMATION)
TO BOCA RATON PSYCHIATRIC GROU	P FROM THE ENTITY LISTED BELOW (REQUEST OF INFORMATION)
NAME:	
ADDRESS:	
PHONE:	FAX:
INFORMATION CONCERNING MY PSYCHI INFORMATION CONTAINS TREATMENT NO ACQUIRED IMMUNE DEFICIENCY SYNDR	ION RELEASES MY GENERAL, MEDICAL, INFORMATION AS WELL AS ATRIC TREATMENT. I ALSO UNDERSTAND THAT IF MY MEDICAL OTES, PSYCHOTHERAPY NOTES, DIAGNOSIS AND/OR TEST RESULTS OF COME (AIDS), HIV AND/OR RELATED CONDITIONS, AND/OR SUBSTANCE FALL ALSO BE RELEASED, AND THAT RELEASE MAY INCLUDE
DELIVERY OF WRITTEN NOTICE TO THE EFFECTIVE UPON THE DATE THE NOTIC ALREADY FURNISHED TO THE RECIPIENT	E THE RIGHT TO REVOKE MY CONSENT AT ANY TIME BY PROVIDER RELEASING THE INFORMATION. CANCELLATION WILL BE IS RECEIVED BY PROVIDER BUT WILL EXCLUDE INFORMATION BEFORE THE DATE. IN THE ABSENCE OF MY WRITTEN NOTICE, THIS FICALLY ONE YEAR AFTER THE DATE OF CONSENT AS IT APPEARS
SIGNATURE OF PATIENT OR LEGAL REPRES	SENTATIVE DATE
RELATIONSHIP TO PATIENT (IF LEGAL REP.	RESENTATIVE) DATE
SIGNATURE OF WITNESS	DATE
WHOSE CONFIDENTIALITY IS PROTECT AND FLORIDA STATUTES PROHIBIT WITHOUT THE SPECIFIC WRITTEN OF	THIS INFORMATION IS DISCLOSED TO YOU FROM RECORDS TED BY FEDERAL LAW. FEDERAL REGULATIONS, CRF PART 2 YOU FROM MAKING ANY FURTHER DISCLOSURE OF IT CONSENT OF THE PERSON TO WHOM IT PERTAINS, OR AS REGULATIONS. BOCA RATON PSYCHIATRIC GROUP IS NOT
MAIL RECORDS DATE / INITIALS	FILE IN CHART ONLY DATE / INITIALS
FAX RECORDSDATE / INITIALS	FAX OR MAIL REQUEST DATE / INITIALS